

# LOCAL EMERGENCY PLANNING COMMITTEE

Knox County EMA  
301 Park St. Rockland, ME 04841  
Web Site: [www.knoxcountymaine.gov/ema](http://www.knoxcountymaine.gov/ema)

## July 6, 2021 LEPC Meeting

*held via Zoom*

### Meeting Attendees:

Ray Sisk	Knox County EMA Director	Matt Allen	IFF
Candice Richards	LEPC Secretary	Tim Polky	St. George Town Manager
Eric Greiner	Dragon Cement	Drexell White	ME CDC
Ed Molleo	Healthcare Coalition	Jerry Squires	Fisher Engineering
Jon Woodward	DEP		

The meeting was called to order at 10:00 a.m. by LEPC Chair Tim Polky.

### Approval of minutes: 6/1/21

- Eric Greiner made a motion to approve the minutes. Matt Allen seconded the motion. A vote was taken with all in favor.

### Secretary's Report:

#### 1. 2020 Tier 2 Reports:

Knox County still has 12 facilities who have yet to report: Applebees, Ferraiolo Construction, Genesis Health Care Corp Windward Gardens, George C. Hall & Sons, Inc., JK Kalloch, Owls Head Transportation Museum, Quarry Hill and Anderson Inn, RSU #13 (Oceanside High School, Oceanside Middle School, South School, Ash Point Community School), and Samoset Resort. Most of them are chronic late filers.

Ray explained about how the Knox County LEPC had previously recommended to the SERC to change so that anyone who files after March 1<sup>st</sup> would have to pay double and anyone filing on time pays the normal fee. Ray and Tim said they would make that suggestion again the next time the LEPC presents to the SERC in October.

#### 2. AR-1 Reports Received:

- None

### Treasurer's Report:

Beginning Balance	Personnel Services Expenses	Gen Operating Expenses	Expense	Revenue	Interest	Ending Balance May 31
\$1,770.81	\$487.88	\$68.12		\$0.00	\$4.06	\$1,218.87

- Matt Allen made a motion to accept the Treasurer's Report. Drexell White seconded the motion. A vote was taken with all in favor.

**Training updates:** *Knox County LEPC has a \$7235.61 funding commitment for responder/facility HAZMAT/Chemical Safety related training for July 1, 2021 – June 30, 2022.*

Dates:	Title:	Location:
August 25, 2021 Noon and 5 p.m.	ICS 402: Incident Command Overview for Senior Leadership & Policy Makers	Knox County EMA

September 15-16, 2021 9 a.m. – 1 p.m. both days	AWR 376: Understanding Targeted Cyber Attacks	Online
TBD	HazMat	

Ray explained that Knox County EMA is getting back into planning training. The 402 course is generally for new municipal policy-makers like select board members and new town managers but LEPC members are welcome to attend. It's about 2 hours in length and discussion-based. We are working towards in-person classes but the EMA office is still in a state of construction so that's affected our ability to do hold in-person classes.

Tim Polky is our primary hazmat instructor and facilitator. Tim said he's just waiting for Chief Whytock to get back on duty so he can talk to him about scheduling operations refresher scheduled and a full course for sometime this fall. Some towns pre-pandemic had requested classes but haven't heard anything since the pandemic started. Ray mentioned how we often pair up with Waldoboro. Tim thinks if we get the word out we're ready to teach we'll get requests from the towns.

Ed Molleo said that he is setting up mental first-aid awareness training in August. He said to let him know if there are any healthcare-related training needs for this group and he can help set it up. If you'd like to get emails directly about training from him you sign up on their website: <https://www.maineccs.com/becomeamember>

## **New Business:**

### **1. Discuss LEPC Presentation at the October 12 SERC Meeting**

Ray explained that the Knox County LEPC was apparently scheduled for the July SERC meeting but it slipped our minds because it was only printed on an agenda for SERC a of couple years ago. We've been rescheduled for October 12<sup>th</sup>. Usually the Chair and one other person from the LEPC will go make the presentation, talk about what we're doing here in Knox County. Ray is hoping to have a facility operator participate in the presentation along with the chair. There won't be much to present this time since the pandemic has prevented us from doing much but we can focus more on what our LEPC intends to do in the future.

Ray said that he would like to include visibility on in-facility exercising in the presentation but Knox EMA doesn't currently know which facilities have been doing any. EHS facilities, such as MRC, are required to participate in some form in LEPC activities; we would like to increase EHS facility participation in the future.

It was noted that the SERC is attempting to increase Tier 2 filing fees across the board to make the program a little easier to self-fund. County EMA directors were asked to send a letter of support but county EMA's weren't intended to be in charge of the LEPCs even though that's pretty much what happened in some counties so they opted to not send a letter.

### **2. Discuss Updating Knox County Hazardous Materials Emergency Response Guidelines**

The current version is from 2012 that was last updated in 2018. Even since the 2018 updates there have been a lot of changes in contact information, staffing changes, etc. at facilities so there's a lot of facility information that needs to be updated. Eric Greiner from Dragon Products is the only one to send any updates so far.

Candice asked everyone to send her updates via email after the meeting so she could add their edits to the new draft.

## **Miscellaneous:**

### **1. Next Meeting**

The next regular LEPC meeting will be August 3, 2021 at 10:30 a.m. via zoom. The meeting will include a presentation about the new clean water act update.

**Adjourn:**

Meeting adjourned at 11:00 a.m.

Respectfully submitted,

Candice Richards  
LEPC Secretary

*Remaining 2021 Meeting dates: August 4, September 7, October 6, November 2, December 1*